

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
June 7, 2021

A regular meeting of the Board of Examiners of Psychology was held on June 7, 2021 via Zoom teleconferencing.

MEMBERS PRESENT

Jean Deters, Psy.D. – Chair
Jamie Hopkins, Ph.D. – Vice Chair
Joseph Dickhaus, M.S.
Justin Gilfert – Citizen at Large
Elizabeth McKune, Ed.D.
Brenda Nash, Ph.D.
Emily Skaggs, Psy.D.

DEPARTMENT OF PROFESSIONAL LICENSING

Chessica Nation, Administrative Section Supervisor
Felicia Juett, Board Administrator
Kevin Winstead, Acting Commissioner

OTHER

Leah Boggs, General Counsel
Shan Dutta, Board Counsel

MEMBERS ABSENT

Stacy Seale, M.S.
Eva Markham, Ed.D.

CALL TO ORDER

Dr. Deters called the meeting to order at 10:01 a.m.

MINUTES

The minutes of the May 3, 2021 meeting were presented to the Board. Dr. Nash made a motion to approve the minutes as presented. Dr. McKune seconded the motion and it carried.

MONTHLY FINANCIAL REPORT & LEGAL FEES

The May 2021 financial report was presented to the Board.

DPL REPORT

Mr. Winstead reminded the Board that any expenses over \$999 will need to be approved in advance due to the paperwork that must be submitted with the request. He also noted that the department is beginning to make plans for in-person board meetings to resume mid-July. Additional information will be communicated regarding this.

Mr. Winstead stated DPL is preparing the July 1, 2022 budget. Any future expenses that the Board is aware of should be sent to Robin and Kevin so that they can prepare accordingly.

Mr. Winstead also reported that the department will be hiring a new Board Administrator within the next couple of months. Ideally, this position will be partially assigned to the KBEP to help maintain the voluminous workload.

Dr. Deters questioned if any additional correspondence has been received regarding the end of the state of emergency. Mr. Winstead stated that no additional information has been provided. It was proposed to draft an email clarifying the details regarding deadlines after the state of emergency ends for licensees.

LEGAL REPORT

Ms. Boggs presented the ARRS staff suggested amendments for the regulations filed earlier this year. The Board discussed each staff suggested amendment and made changes accordingly. Mr. Dickhaus made a motion to defer the staff suggested amendments to allow for additional time for the Board to review. Dr. Hopkins seconded the motion and it carried. A special board meeting will be held on June 18th to revisit and vote on these recommended amendments.

COMPLAINTS SCREENING COMMITTEE

- 2019PSY00010 – Previously dismissed and ready to be removed from report.
- 2019PSY00019 – Ongoing.
- 2019PSY00020 – Ongoing.
- 2019PSY00023 – Ongoing.
- 2019PSY00031 – Ongoing.
- 2020PSY00002 – Recommended by the committee to issue a private admonishment on the supervisee. Requested to withdraw the motion made from May 2021 Meeting to issue a private admonishment on the supervisor.
- 2020PSY00005 – Private admonishment has been sent and case can be removed from report.
- 2020PSY00010 – Case remains closed.
- 2020PSY00013 – Dismissed.
- 2020PSY00015 – Ongoing.
- 2021PSY00001 – Dismissed.
- 2021PSY00002 – Ongoing.
- 2021PSY00003 – Recommended by the committee to assign an investigator to this case.
- 2021PSY00004 – Ongoing.
- 2021PSY00005 – Previously dismissed and can be removed from report.
- 2021PSY00006 – Previously dismissed and can be removed from report.
- 2021PSY00008 – Dismissed. Special Complaints Committee reviewed to this case due to conflict of interest with present committee members.
- 2021PSY00009 – Dismissed. Special Complaints Committee reviewed to this case due to conflict of interest with present committee members.
- 2021PSY00010 – Dismissed. Special Complaints Committee reviewed to this case due to conflict of interest with present committee members.
- 2021PSY00011 – Dismissed.

A motion was made and seconded by the Complaints Screening Committee to take the above actions and it carried.

OLD BUSINESS

ASPPB PLUS

Ms. Juett reported that the first PLUS Application has been received and will be sent to ASPPB.

PSYPACT

No additional information was reported at this time.

Board Training

The Ad Hoc Committee was rediscussed in efforts to move forward with the trainings required for board member and investigators under KRS 319.032 Section 1(e).

NEW BUSINESS

July Retreat

Details were discussed pertaining to the July retreat. Dr. Deters stated that she would draft an agenda for the retreat.

Email Questions

The Board reviewed the email questions and Ms. Juett will respond as directed. Details were discussed regarding a licensee requesting her reinstatement fee paid in 2019 to be used for reinstatement this year. Dr. Deters made a motion to accept this licensee's previous payment to go towards this year's reinstatement fee provided she is within the reinstatement period outlined in 201 KAR 26:225.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report.

COMMITTEE REPORTS

A motion was made by Dr. Hopkins to take the actions recommended by the corresponding committees. Mr. Gilfert seconded the motion and it carried.

Supervision Committee

No report.

Continuing Education Committee

No report.

Credentials Review Committee

No report.

Examination Committee

The Examination Committee Chair inquired on the history of approving Special Accommodations for the EPPP. It was discussed that in the past, applicants would submit a letter requesting their accommodation, along with a letter from their clinician. A member will reach out to ASPPB directly in inquire on their history of approving certain accommodations. This information will be used in setting a precedent when approving these requests.

Disciplined Psychologists Committee

No report.

Newsletter Committee

The Newsletter Committee Chair reported that notes are being made on items to include in the next newsletter, which currently include the PSYPACT and PLUS Program.

SCHEDULE NEXT MEETING

Board Retreat – Monday, July 12th at 10:00 a.m.

Special Board Meeting – Friday, June 18th at 2:00.

PER DIEM

Mr. Dickhaus made a motion to approve per diem compensation for eligible members attending today's meeting and other board business between meetings. Mr. Gilfert seconded the motion and it carried. Additional board business included:

- **Jamie Hopkins:** May 14, 2021 Administering exams
- **Brenda Nash:** May 14, 2021 Administering exams
- **Jean Deters:** May 14, 2021 Administering exams
- **Joe Dickhaus:** May 14, 2021 Administering exams
- **Eva Markham:** June 5, 2021 Supervision Committee review

Mr. Gilfert made a motion to pay honoraria for the following volunteer examiners. Dr. Hopkins seconded the motion and it carried.

- **David Lanier:** May 14, 2021; June 7, 2021
- **Patrick Hardesty:** May 14, 2021
- **Sally Brenzel:** June 7, 2021
- **Rick Grieve:** June 7, 2021
- **Bill Elder:** June 7, 2021

ADJOURNMENT

A motion was made by Mr. Gilfert to adjourn the meeting at 11:47 p.m. The motion, seconded by Mr. Dickhaus, carried.



Jean Deters, Psy.D. - Chair